Legal Aid Website Starter Kit

One-page setup guide for nonprofits · about 15 minutes · no coding

LegalAtoms

1. A WordPress host
Any host that runs WordPress and lets you add plugins (on WordPress.com: Personal plan or higher).

2. The starter kit file
`legal-aid-starter-kit.wpress` (about 21 MB), inside the zip you download from legalatoms.com.

3. A brand-new site
Importing replaces everything on the site. Never import into a site you already use.

Set it up

1. **Create a new WordPress site** at your host and open its dashboard: `yoursite.org/wp-admin`
2. **Install the import tool.** Go to `Plugins → Add New Plugin`, search **All-in-One WP Migration**, click **Install Now**, then **Activate**.
3. **Upload the kit.** Unzip the download, then go to `All-in-One WP Migration → Import`, choose **Import From → File**, and pick the `.wpress` file. Wait for the upload to finish.
4. **Confirm.** Click **Proceed** on the warning, then **Finish**. You will be signed out — this is normal.
5. **Sign in with the temporary setup account:**
   `Username: starterkit  Password: Kit-NmtRrRIlbxmRqEzK`
6. **Lock it down right away.** Go to `Users → Add New User` and create your own **Administrator** account with your email. Sign in as yourself, then delete the users **starterkit** and **admin** (when asked, give their content to your new account).
7. **Refresh the links.** Go to `Settings → Permalinks` and click **Save Changes**. Visit your site — it's live.

Important: the temporary password above is shared by everyone who downloads the kit. Complete step 6 immediately after importing.

Make it yours

- **Name, logo, colors, footer:** `Appearance → Editor`
- **Contact details:** replace the sample address, email and phone (footer and Contact page).
- **Pages:** edit About, Team, Offices, Clinics, Donate and the impact numbers and client quotes.
- **News:** replace or delete the sample posts.
- **Court-case pages:** written for **Florida**. Review the steps, forms and links for your state before launch.

If something goes wrong

- **Upload stops or says the file is too large:** ask your host to raise the WordPress upload limit to at least 64 MB.
- **Pages show "Not found":** repeat step 7.
- **Can't sign in after import:** clear your browser cookies and use the setup account in step 5.
- **Need a hand?** Visit **legalatoms.com/nonprofit/website-starter-kit**.

The sample court content is general legal information, not legal advice.